



# Gautam Buddha University

Greater Noida, Gautam Budh Nagar, U.P.

GBU-012/DSA/032/005/2024- 032

Date: 07/02/2024

## Office Order: Project/Dissertation Based Hostel Exemption

In compliance to the approval granted by the competent authority on **05.02.2024**, those students who join their Project/Dissertation outside Gautam Buddha University will be eligible to apply for hostel exemption subject to the fulfillment of the following conditions:

- (1). The dissertation/project is the only course in the said Semester/Session.
- (2). The dissertation/project is the part of approved course curriculum.
- (3). The student must not have any theory/lab course other than the said dissertation/project in the said Semester/Session.
- (4). The student submits the “**Letter of Acceptance/Offer Letter**” from the external organization.
- (5). The student submits an *undertaking in the prescribed format* to the Dean of concerned School, along with the request letter for seeking hostel exemption.
- (6). The student submits “**No Dues**” from the hostel along with the request letter for seeking exemption.
- (7). The student submits completed exemption application to the Dean of concerned School on or before the deadline.
- (8). The exemption in this category is not by default. The student must apply against the call issued by the University through proper channel along with the ‘No Dues’ from the hostel. Such applications must be forwarded by the concerned supervisor, HoD and Dean to the Dean, Student Affairs.

\*\*\*\*\*UNDERTAKING (FORMAT)\*\*\*\*\*

I.....S/O, D/O, W/O.....Roll. No. ....studying in (Course Name).....would like to avail Hostel and Mess exemption for Odd/Even Semester of Academic Session..... I also understand that:

- (a). After seeking exemption, I will under no circumstances try to use the Hostel or Mess facility. I will not try to share hostel/mess facility with any other resident of the hostel. If I am found doing so, I shall submit the entire hostel and mess fee.
- (b). My presence in any hostel without prior permission of the Warden will be treated as Illegal.
- (c). My parents have their consent for seeking hostel exemption.
- (d). In case, I have to avail hostel facility during my exemption period, I will take prior written permission and pay hostel/mess charges as applicable.

Date:

Signature:

Place:

Student's Name:

.....  
This order will be applicable with immediate effect.

  
(Dr. Manmohan Singh Shishodia)

In-Charge Student Affairs  
In-Charge Student Affairs  
Gautam Buddha University  
Greater Noida (U.P.)

### Copy to:-

1. Hon'ble Vice-Chancellor, for kind information.
2. Dean Academics, for information.
3. All Deans, for kind information and necessary Action.
4. Registrar, for information.
5. Finance Officer, for information and necessary Action.
6. System Manager, for circulating the office order to all Deans/HoDs/Faculty Members, and to display this at University Website.
7. Chief Warden (M/F), for information and necessary Action.
8. Concerned file & office order file.

In-Charge Student Affairs

Greater Noida, Distt. Gautam Buddh Nagar, Uttar Pradesh-201308

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